



CANADA  
MEDIA FUND

FONDS DES MÉDIAS  
DU CANADA

# CMF VERSIONING PROGRAM

## APPLICATION GUIDE

### 2022-2023

Please review this guide which includes tips to complete the **Dialogue Application Form used for this program**.

Please contact our Coordination team at [cmf.fmc.coordination@telefilm.ca](mailto:cmf.fmc.coordination@telefilm.ca) if you have any questions.

Prior to submitting your application, you should be familiar with the CMF Guidelines of the applicable funding program and the corresponding CMF Reference documents and Business Policies available on the CMF website under the Programs page at [www.cmf-fmc.ca](http://www.cmf-fmc.ca).

Complete all information requested and include all required documentation with your application. Please note Applicants will not receive an acknowledgement letter (complete and/or incomplete) from the CMF Program Administrator | Telefilm Canada. Applications will instead be assigned to Business Analysts upon receipt and missing information may be requested as needed.

For inquiries relating to the application process, the CMF Guidelines and Business Policies and/or the status of your CMF funding application, please contact our Coordination Team at [cmf.fmc.coordination@telefilm.ca](mailto:cmf.fmc.coordination@telefilm.ca)

The following pages include a copy of the Application Form. **Pay attention to the highlighted helpful tips**. Note that all sections in **red** are fields that must be filled out in order to submit your application.

→ To save and continue later, click SAVE at the bottom of the page.

→ To retrieve a saved and not yet submitted application form, click on **Tasks** and then on **Complete Application | Compléter la demande**.

Thank you for reading this Guide. Please keep in mind that the Dialogue Application Form can be updated from time to time and not all sections may be identical to what you see below.

Please do not hesitate to contact our Coordination team for any questions [cmf.fmc.coordination@telefilm.ca](mailto:cmf.fmc.coordination@telefilm.ca)

# Complete Application

## Summary

Program CMF Versioning

Application Year 2022-2023

[Need help? Please review our Guide](#)

## ▲ Applicant

One or more required fields are empty

Select Applicant Company

--Select--

A value is required

Correspondence Language

--Select--

A value is required

Are you applying on behalf of a company to be incorporated?

--Select--

A value is required

Do the Applicant, the Co-Applicant and/or their parent company have a director or shareholder that is not a Canadian citizen or a director or shareholder that has been a permanent resident for more than 4 years?

--Select--

A value is required

Applicant(s) is/are a Canadian

--Select--

A value is required

The Applicant holds rights in the Versioned Language Project for the following territories (countries)

A value is required

## ▲ Contacts

One or more required fields are empty

Contact Type	Name (last name, first name)	Email	Phone Number
Producer			
Contact for all correspondence			
Publicity contact			

## ▼ Canadian Co-Applicant(s) (if applicable)

Co-Applicant	Contract Signatory Name	Email for Official Notifications	% of Rights

If applicable, please indicate the Canadian Co-Applicant who co-owns the rights to the project, its authorized signatory and the percentage of rights held according to the co-production agreement. If you will be working with subcontractors, do not add their name here.

[Add](#)

## ▲ Previous Applications

One or more required fields are empty

Has the Project been submitted for Pre-application Consultation?

--Select--

A value is required

Has the Project previously been submitted to CMF?

--Select--

A value is required

## ▲ Project

One or more required fields are empty

Title of Original Language Project

A value is required

Delivery Date of Original Language Project

 

A value is required

Genre

Format

Type

Original Linguistic Market

A value is required

Broadcaster(s) of Original Language Project

A value is required

Distributor(s) of Original Language Project

A value is required

Licensor

A value is required

## ▲ Versioned Language Project

One or more required fields are empty

Title of Versioned Language Project

A value is required

Language of Dubbing or Subtitling

A value is required

Broadcaster(s) of the Versioned Language Project

A value is required

Distributor(s) and territory(ies) of the Versioned Language Project

A value is required

## ▲ CMF Financing Program(s)

One or more required fields are empty

The Maximum Contribution provided by the CMF shall be the lesser of 75% of the Television Component's Eligible Costs or the amount stated in the CMF Versioning Program Guidelines. For clarity, in order to ensure over-financing does not occur, the Broadcaster licence fee and/or financing from any other sources will also be taken into account when determining the CMF's contribution.

Application Number of Original Language Project (if known)

Medium

A value is required

ISAN Root

Cycle

Number of Episodes

Broadcast Length per Episode in Minutes

Total Length for Series in Minutes

Content Type

Delivery Method

Website URL

For example, <http://www.myprojectsite.ca>

Number of Episodes

Actual Running Time per Episode in Minutes

Total Running Time for Series in Minutes

Type of Work Requested

A value is required

Source of CMF Financing	Broadcaster	Type	Language	Requested Amount (CAD)
CMF Versioning		Contribution		<input type="text"/>
<b>Total</b>				0.00

## ▲ Financial Structure

The following fields require values: Amount

Source	Category	Type	Confirmed	Amount (CAD)	% Canadian
Canada Media Fund	CMF		<input checked="" type="checkbox"/>		0.00
<b>Total</b>				0.00	

+ Add

## ▲ Budget/Final Costs

One or more required fields are empty

The **Financial Structure** total must equal the total amount of the **Budget / Final Costs** below and of the **Budget** submitted as part of the **Required Documents**

Category	Budget - Canada (CAD)
100 - Pre-Production	
200 - Auditions	
300 - Completion of M & E tracks	
400 - Songs	
500 - Production	
600 - Talent	
700 - Studio	
800 - Production of Titles	
900 - Film Release (N/A for Television)	
1000 - Video Release	
Lab Administration Fee (maximum 10% of budget)	
Applicant Administration Fee	
<b>Total</b>	0.00

Enter the **Budget Summary** according to the completed **Excel Budget template** to be submitted in the **Required Documents** section.

The **Budget template** is available on the **CMF website**.

**Applicant Administrator Fee:** Enter the amount as per the Versioning Calculator tool available on the CMF website.

## ▲ Related Party Transactions

Please add at least one related party transaction

Budget Line	Description	Name of Related Company or Individual	Amount (CAD)	Measurement Basis	Related Party Reference Number

Related parties exist when one party can exercise, directly or indirectly, control, joint control or significant influence over the other. It's when the applicant company hires an individual or another company to do work on their Project, but with whom they have an already pre-existing business or family relationship.

Please review the Appendix B - Business Policies - Chapter 2 - Section 4 - for more information on Related Party Transactions.

+ Add

## ▲ Schedule

One or more required fields are empty

Item	Start Date	End Date	Locations	Duration (days)
Dubbing or sub-titling activity	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>		
Delivery Date	<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="mm/dd/yyyy"/>		

## ▲ Required Documents

Visit the **Programs** page at [www.cmf-fmc.ca](http://www.cmf-fmc.ca) to find the list of required documents.

The maximum file size allowed is 25MB. Documents too large are highlighted in red

Document	Website URL	Description	Type

Please carefully review the **Program's List of Required Documents**, including the **helpful tips on nomenclature of documents**. Having a **Description** and selecting a **Type** that makes sense to each Required Document uploaded in your Application Form will ensure proper analysis of your project. Click **+Add** and upload each required document separately. The system will not provide a warning if a required document is not submitted.

\*\* FOR PROGRAMS WITH A SELECTIVE DECISION PROCESS, Analysts will only evaluate documents submitted and will not contact you for more information or missing documents \*\*Out of fairness to all Applicants submitting an application to a selective program, documents other than those requested in the List Required Documents or exceeding the allotted page counts will not be considered.\*\*

+ Add

Click +Add to continue

## ▲ Statement

Statement

By checking this box, the Applicant declares having read the [Applicant Statements](#) and acknowledges that these statements are accurate, true and complete.

## IMPORTANT before submitting

If you wish to keep a copy of your Application please print or "print as pdf" before submitting.

For programs with a selective decision process, analysts will only evaluate documents submitted and will not contact you for more information or missing documents.

CANCEL

SUBMIT

SAVE