



CANADA MEDIA FUND
FONDS DES MÉDIAS DU CANADA

CONVERGENT STREAM
PILOT PROGRAM FOR
RACIALIZED COMMUNITIES
PRE-DEVELOPMENT
LIST OF REQUIRED DOCUMENTS
2021-2022

BROADCASTER INFORMATION

- **LETTER OF INTEREST** ([form available](#)).

FINANCING INFORMATION

- **PREDEVELOPMENT BUDGET** ([form available](#)).

UNDERLYING RIGHTS INFORMATION

- **TRANSFER OF RIGHTS AGREEMENT**
- **SIGNED WRITER(S) AGREEMENTS** if available at application. Deal memos are acceptable at this stage.

NEW - DIRECTORS AND SHAREHOLDERS FORM – PILOT PROGRAM FOR RACIALIZED COMMUNITIES you must use the new form available on the CMF website (make sure to use the form from the current fiscal year). Submit a form for the applicant and, if applicable, for the co-applicant, your parent companies or any other shareholder that is a company. If you are applying on behalf of a company that is not yet incorporated, submit a list of the future directors and shareholders. A Directors and Shareholders Form is required in each application for 2021-2022 (form available).

CORPORATE INFORMATION the following documents are to be submitted for first time Applicants to the CMF or if there have been changes to the corporate information since the last application. Please add these documents in Dialogue under the Records menu, under My Organizations; select company; select Manage Documents button on top right; click on Add and then Submit.

- **COMPLETE INCORPORATION DOCUMENTS** articles of incorporation and by-laws for all television component applicants, television component co-applicants and parent companies, as applicable.
- **CORPORATE PROFILE** including company mandate for all television component applicants, television component co-applicants and parent companies, as applicable.

NOMENCLATURE OF DOCUMENTS please review the *Guide to Complete Application* in Dialogue to properly identify each document.

**The CMF reserves the right to require other documentation from applicants for the completion of the assessment of the project.*

Now that you have the list of required documents, you are ready to prepare and submit your Application. CMF programs are administered via Dialogue. New to Dialogue? You may find the *Dialogue User Guide* helpful: **USER GUIDE: HOW TO NAVIGATE DIALOGUE** - you can find it here <https://telefilm.ca/en/log-in> under *Tools and resources - CMF*. Use this guide to learn the basic step-by-step instructions to help you navigate the Dialogue platform.

Once you are all set-up with your Dialogue account, you will be able to submit your Application. The above-listed required documents must be uploaded to your Dialogue Application Form. In order to submit a complete Application, please follow the [COMPLETE APPLICATION GUIDE](#) linked to the Dialogue Application Form, as seen below:

Complete Application

Summary

Program _____ Application Year 2021-2022

[Guide to Complete Application](#)

Applicant

Select Applicant Company

Productions Inc.

Correspondence Language

--Select--

Are you applying on behalf of a company to be incorporated?

--Select--

If this information is incorrect, please contact the Telefilm Helpdesk enr@telefilm.ca