



IN DIALOGUE

- **A COMPLETED DIALOGUE APPLICATION FORM WITH [PERSONA-ID](#) # ENTERED IN THE APPLICABLE SECTIONS** Please review the **Application User Guide** available on the [CMF Website](#) under the Program's **NEED HELP?** section of the Application Documents.

Beginning in 2022-2023, eligibility to CMF Diverse Community and gender initiatives in the Programs listed on the document [PERSONA-ID BY PROGRAM](#) will be determined only by validating the information reported by individuals in their PERSONA-ID account. To be considered for these initiatives, Applicants should look at the specific requirements of each Program's Guidelines and ensure that the PERSONA-ID numbers of all relevant individuals are included in the Key Personnel and the Directors and Shareholders sections of the online Dialogue application form.

CREATIVE MATERIAL

- **PITCH DOCUMENTS** (max 2,500 words). Projects in this Program shall compete for funding according to a selective process. To make its funding decisions, an independent jury will use the criteria noted in section 2.4 of the program guidelines to evaluate the required pitch document submitted by Applicants. (Please ensure the documents are submitted in pdf format and not google docs or pages)

*It is important to note that the pitch document submitted by the Applicant **must be anonymous** and **any identifying elements** that can be linked to the Applicant (e.g., name, email address, photos, phone number) **will be discarded**, possibly rendering the application ineligible.*

BUDGET

- **SIGNED CMF EARLY-STAGE DEVELOPMENT PROGRAM BUDGET** (form available). In this Program, only Canadian costs are Eligible Costs. Costs incurred before the 2022-2023 CMF fiscal year will not be considered Eligible Costs. Funding received through this Program should focus primarily on the creation of early-stage creative materials.

UNDERLYING RIGHTS

- **TRANSFER OF RIGHTS AGREEMENT(S)** demonstrating the Applicant owns all rights and options necessary for the development, production and its distribution in Canada and abroad. Provide a signed copy of the document, this document is MANDATORY. For clarity, if you came up with the concept, declare it in a written statement.

Example: Transfer of rights: if applying as an individual: Documentation that confirms you hold the rights to the project if applying as a company: An agreement confirming the transfer of rights from concept creator to applicant company.

ELIGIBLE APPLICANT

- **ELIGIBLE APPLICANT FORM** eligible Applicants may apply to the Program with a maximum of one Eligible Project. Applicants that received funding from the Early-Stage Development Program in 2021-2022, and applicants that received funding prior to 2021-2022 and have not submitted all of the required materials and documentation necessary to fulfill their Project's final cost milestone noted in their funding agreement with the CMF are ineligible for the Program in 2022-2023.

CORPORATE INFORMATION documents under this section to be submitted under the **Records** menu, under My **Organizations**; select **Manage Documents** button on top right; click on Add and then **Submit**. Only required if there have been changes to the corporate information since the last application.

- **NEW DECLARATION OF THE CORPORATION'S CANADIAN STATUS, AND ITS SHAREHOLDERS AND DIRECTORS** (the new 2022-2023 form is available on the [CMF website](#)). Please submit a form for the applicant company and if applicable, for the co-applicant, parent companies or any other shareholder that is a company.
- **COMPLETE INCORPORATION DOCUMENTS** articles of incorporation and by-laws for all television component applicants, television component co- applicants and parent companies, as applicable.

- **CORPORATE PROFILE** including company mandate for all television component applicants, television component co-applicants and parent companies, as applicable.

**The CMF reserves the right to request other documentation from applicants for the completion of the assessment of the project.*

NOMENCLATURE OF DOCUMENTS

Having a **Description** and selecting a **Type** that makes sense to each Required Document uploaded in your Application Form **will ensure proper analysis of your project.**

Required Documents

Visit the Programs page at www.cmf-fmc.ca to find the list of required documents.

The maximum file size allowed is 25MB. Documents too large are highlighted in red

Document	Website URL	Description	Type
UPLOAD Drop file here			--Select-- ×
+ Add			

For the **Description** of each uploaded document, copy the names of the documents from the List of Required Documents.

EXAMPLES:

- **CREATIVE MATERIAL** script, bible, treatment, outline, rundown.

The maximum file size allowed is 25MB. Documents too large are highlighted in red

Document	Website URL	Description	Type
UPLOAD Drop file here		CREATIVE MATERIAL_Treatment	Outline/Proposal/Treatment/Synopsis ×
+ Add			

- **NEW - DECLARATION OF THE CORPORATION'S CANADIAN STATUS, AND ITS SHAREHOLDERS AND DIRECTORS** (the new 2022-2023 form is available on the CMF website). Please submit a form for the applicant company and if applicable, for the co-applicant, parent companies or any other shareholder that is a company.

The maximum file size allowed is 25MB. Documents too large are highlighted in red

Document	Website URL	Description	Type
UPLOAD Drop file here		DECLARATION OF THE CORPORATION'S CANADIAN STATUS, AND ITS SHAREHOLDERS AND DIRECTORS_Applicant Company Name	Corporate Profile ×
UPLOAD Drop file here		DECLARATION OF THE CORPORATION'S CANADIAN STATUS, AND ITS SHAREHOLDERS AND DIRECTORS_Co-Applicant Company Name	Corporate Profile ×
+ Add			

Please be aware that any material exceeding maximum page limits will not be reviewed during the selective evaluation process. Hyperlinks provided for audiovisual material should not lead to platforms requiring registration or sharing personal information about connected users with applicants (e.g. Google Drive, Microsoft OneDrive). Documents directly uploaded to Dialogue must be in PDF, Microsoft Word, Microsoft Excel or any file type supported by Microsoft Office or Adobe Acrobat. File formats for data compression (e.g.

ZIP) must only be used for images, audio and audiovisual files. Documents with unsupported file types (e.g. Apple Pages, Apple Numbers) will not be reviewed.