



LIST OF REQUIRED DOCUMENTS TO UPLOAD IN DIALOGUE FOR 2020-2021

Convergent stream

DEVELOPMENT PILOT PROGRAM – EXPERIENCED PRODUCERS

The following documents need to be uploaded within your online financing application

- Please follow the **Description** and **Type format** provided to ensure proper analysis of your project
- Pay attention to the special indications in the notes section
- Contact our coordination offices for questions: 1-800-567-0890
- When applying in Dialogue, Submit an Application, select Program: **CMF Convergent Stream – Predevelopment** and then within the application form the CMF financing Program(s) select Source of CMF financing Development Pilot Program – Experienced Producers.

To submit

Dialogue



No compressed files
(e.g. zip or rar)

No document sharing
sites (e.g. Dropbox)



Maximum size of file:
20 MB

DOCUMENT		HELPFUL NOTES	DESCRIPTION document name to be entered	TYPE FORMAT to be selected from the dropdown menu in Dialogue
CORPORATE INFORMATION- <u>If not yet submitted or if changes have occurred since the last application</u> Documents under this section to be submitted under Records/My Organizations; select company; select Manage Documents button on top right; click on Add and then Submit. Not Required for in-house Productions				
	Complete incorporation documents	Articles of Incorporation and By-laws for all Television Component Applicants, Television Component Co-Applicants and Parent Companies, as applicable	Incorporation documents_ Company name	Incorporation documents
	Signed and dated Directors and Shareholders CMF form	Form available including nationality and ownership share of all Applicants, Co- Applicants and Parent companies, as applicable.	Directors and Shareholders form_ Company name	Shareholder's information
TRIGGER INFORMATION				
	Eligible Applicant Form	Form available	Eligible Applicant Form_ Applicant name	Eligibility Form

DOCUMENT		HELPFUL NOTES	DESCRIPTION document name to be entered	TYPE FORMAT to be selected from the dropdown menu in Dialogue
FINANCING INFORMATION				
	Standard Development Budget	Form available Signed and Dated	Budget_ Date Budget demo_ Date	Budget
	All financing agreements from other committed sources	Confirmed sources of financing	Financing agreement_ Source name	Financing agreement
	Producer Investment Letter (max. \$20,000)	Signed and Dated	Producer Investment Letter_ Applicant name	Letter
UNDERLYING RIGHTS INFORMATION				
	Transfer of rights agreement	If applicable	Chain of title_Transfer of rights_ Parties names	Chain of title & development history
	Signed writer(s) agreements	Optional at time of application Deal memos are acceptable at this stage	Writer's agreement_ Writer's full name	Chain of title & development history

The CMF reserves the right to require other documentation from applicants for the completion of the assessment of the project.