



CANADA
MEDIA FUND

FONDS DES MÉDIAS
DU CANADA

Please consider the environment before printing.

Applications must be submitted according to the Program Deadlines published on the CMF website and must include the required documents listed below.

APPLICATIONS MUST INCLUDE THE FOLLOWING ELECTRONIC FORMS IN DIALOGUE

- **A completed and approved Dialogue Broadcaster Agreement Form (BAF) linked to the application form** for each Canadian broadcaster providing an eligible licence fee and/or a contribution from its 2025-2026 CMF Broadcaster Envelope. Please review the BAF User Guide available on the CMF Website.
- **A completed Dialogue application form with PERSONA-ID number entered for the applicant's shareholders and directors, and members of the project's key personnel.** The CMF shall rely solely on the self-identification information associated with each individual's PERSONA-ID number to determine (as applicable) eligibility for Programs, exclusive reserved portions of Program budgets, Broadcaster Envelope credit, Evaluation Grid points and/or for statistical and analytical purposes.
- **New in 2025-2026 The Declaration of the Corporation's Canadian Status, and its Shareholders and Directors is now an electronic form** that can be found in a new section called "*Corporate Information*" in Dialogue, under the *My Organizations* Record. Please fill out this new section within the Organization Record for the applicant company and, if applicable, for the co-applicant, parent company(ies) and for any other shareholder company. Note that only the individual who created the Organization record, or the Administrator once they have been designated, can access this section. A User Guide will be available in the *Corporate Information* section to help you fill it out. All Shareholders and Directors who are individuals are encouraged to complete a PERSONA-ID form and their PERSONA-ID number must be entered in the *Corporate Information* section. The CMF will exceptionally accept the Declaration of Canadian Status of the Organization and Corporate Information in PDF format (available on the CMF website) if a shareholder parent company does NOT have a Dialogue Organization record created.

APPLICATIONS MUST INCLUDE THE FOLLOWING REQUIRED DOCUMENTS

- **Narrative Positioning Attestation** (form available). Visit the Narrative Positioning policy on the CMF website, and submit the signed Narrative Positioning Attestation form.
- **If applicable, a completed Distributor Agreement Form (DAF)** (form available). Required for all applications using a distribution advance towards meeting a portion of the required Eligible Triggering Commitment Threshold as described in the Core Production Guidelines – Linear Content.
- **Documentation Confirming ALL sources of financing currently available – domestic and/or foreign**, including broadcast licence agreement(s), distribution agreement(s) with advance, detailed calculation page(s) for Federal and Provincial Tax Credits. Commitment letters and short form agreements are acceptable at application.
- **Detailed production budget signed and dated** (template available). For interprovincial Coproductions, and international treaty Coproductions: a multi-column budget signed and dated showing each parties costs in a separate column, and a consolidated total column. In the case of filming a live event for broadcast, produced by a related party, the budget should be broken down into columns separating the costs of filming the live event, from the costs of producing the live event.
- **Summary Of Chain of Title** a chronology of all agreements related to the copyright of the project, from conception to application
- **For International Treaty Coproductions :**
 - **Coproduction Agreement** between the Canadian Applicant(s) and the foreign coproducing entity(ies) AND

- **Declaration of Canadian Status of the Organization and Corporate Information.** PDF form available ONLY for shareholder parent company(ies) that do NOT have a Dialogue Organization record created. To be submitted in Dialogue within the applicant Organization(s) record(s) by following these simple steps: under the *Records* menu, under *My Organizations* select a company; select *Manage Documents* button on top right; click on *Add* (add the parent company(ies) PDF declaration form) and then *Submit*. Please note that applicant companies must fill out the **Corporate Information electronic form** that can be found in a new section in Dialogue under the *My Organizations* Record.

**The CMF reserves the right to require other documentation for the completion of the assessment of the project.*

How to name documents

- Having a Description and selecting a Type pertinent to each required document uploaded in your application form will ensure proper analysis of your project.
- For the Description of each uploaded document, please copy the **names of the document** from the above **List** of required documents. You can add details in the description for more clarity.

Example:

Required Documents

Visit the Programs page at www.cmf-fmc.ca to find the list of required documents.

The maximum file size allowed is 25MB. Documents too large are highlighted in red

Document	Website URL	Description	Type
<div> <div>UPLOAD</div> <div>Drop file here</div> </div>		DETAILED PRODUCTION BUDGET_Date	Budget

[Add](#)

Please note:

- Any material exceeding maximum page limits will not be reviewed during the evaluation process.
- Using a simple black font on a white background with a size greater than 11 points makes your documents easier to read.
- Documents directly uploaded to Dialogue must be in PDF, Microsoft Word, Microsoft Excel or any file type supported by Microsoft Office or Adobe Acrobat and should not exceed 25MB.
- Documents with unsupported file types (e.g. Apple Pages, Apple Numbers) will not be reviewed.
- File formats for data compression (e.g. ZIP) must only be used for images, audio and audiovisual files.
- Hyperlinks provided for audiovisual material should not lead to platforms requiring registration or sharing personal information about connected users with applicants (e.g. Google Drive, Microsoft OneDrive).