



CANADA
MEDIA FUND

FONDS DES MÉDIAS
DU CANADA

Linear Content – Development & Predevelopment List Of Required Documents – 2026-2027

Please consider the environment before printing.

Applications must be submitted according to the Program Deadlines published on the CMF website and must include the required documents listed below.

The CMF shall rely on the self-identification information associated with each individual's PERSONA-ID number to determine (as applicable) eligibility for dedicated Programs, exclusive reserved portions of Program budgets, Envelope credit, Evaluation Grid points, ranking position in selective programs, and/or for statistical and analytical purposes.

APPLICATIONS MUST INCLUDE THE FOLLOWING

- **An electronic APPLICATION FORM with PERSONA-ID number(s) entered for the project as applicable according to the specific Guidelines.**
- **For Development applications, a completed and approved Dialogue Broadcaster Agreement Form (BAF) linked to the application form** for each Canadian broadcaster providing a Development Fee and/or a contribution from its 2026-2027 CMF Broadcaster Envelope. Please review the BAF User Guide available on the CMF Website.
- **For Predevelopment applications, a letter of interest from a Canadian Broadcaster.** In some Programs, however, there is additional flexibility where the CMF will accept a letter of interest from a participating provincial or territorial funding agency (form available).

APPLICATIONS MUST INCLUDE THE FOLLOWING REQUIRED DOCUMENTS

- **Narrative Positioning Attestation** (form available)
Visit the Narrative Positioning page on the CMF website. Submit the signed Narrative Positioning Attestation form.

FOR DEVELOPMENT APPLICATIONS, BROADCASTER INFORMATION

- **Broadcast licence agreement(s) for all Development Fees** fully executed short form agreements are acceptable at application stage. This is not required for in-house Productions.

FINANCING INFORMATION

- **All financing agreements from other committed sources** evidencing the terms, conditions and value of the financial contributions with the status of each request. Fully executed deal memos and short-form agreements are acceptable at this stage.

BUDGET INFORMATION

- **Development or Predevelopment budget, as applicable,** signed and dated (form available) in standard CMF format. If a demo expense is included in the budget, please provide a separate demo budget using the development budget template.

FOR DEVELOPMENT APPLICATIONS, CREATIVE INFORMATION

- **Synopsis** detailing the themes, subject matter and setting of the storyline.
- **Creative material** script, bible, treatment, outline, rundown.
- **Rewrite proposal** (if applicable).

IF DIGITAL CONTENT COSTS ARE INCLUDED IN THE DEVELOPMENT BUDGET

- **Project description** also indicate how the digital content is associated with or derived from the project.

UNDERLYING RIGHTS INFORMATION

- **Applicant Declaration** (form available). Sign and submit the Applicant Declaration which confirms that the Applicant holds all necessary rights. Applicable to both Development and Predevelopment applications.

IF DIGITAL CONTENT COSTS ARE INCLUDED IN THE DEVELOPMENT BUDGET

- **Summary of Chain of Title** a chronology of all agreements related to the copyright of the project, from conception to application.
- **Signed Writer(s) and Director(s) agreements.**

KEY CREATIVE PERSONNEL

- **C.V. for all Producer(s), Writer(s), and Director(s)** if known with complete histories of work, education, certifications, awards, and nomination to date, indicating citizenship.

CORPORATE INFORMATION

Documents under this section are to be submitted under the **Records** menu, under **My Organizations** and selected company.

- Under the Corporate Information tab for the selected applicant/parent company is an electronic **DECLARATION OF THE CORPORATION'S CANADIAN STATUS, AND ITS SHAREHOLDERS AND DIRECTORS**. This must either be submitted **OR applicant must certify that there have been no changes via the check box. **New this year****.

Please fill out this section for the applicant company and, if applicable, for the co-applicant, parent company(ies) and for any other shareholder company. Note that only the individual who created the Organization record, or the Administrator once they have been designated, can access this section (User Guide is available).

For documents below, please select **Documents** tab, then **Manage Documents** button on top right; click on **Add** and then **Submit**. Only required if there have been changes to the corporate information since the last application. These documents are not required for broadcasters' internal productions.

- **Declaration of Canadian Status of the Organization and Corporate Information** - PDF form available ONLY for shareholder parent company(ies) that do NOT have a Dialogue Organization record created. Applicant companies must fill out the **Corporate Information electronic form**.
- **CERTIFICATE OF INCORPORATION of the Applicant**. "Applicant" means the for-profit company or corporation making the application
- **SHAREHOLDER'S OR PARTNER'S AGREEMENT** (if applicable) and any amendments.
- **BY-LAWS**, corporate documents and any amendments that reflect control at the board of director level.
- **CORPORATE SECRETARY'S CERTIFICATE** naming the officers and indicating their signing authority.

PERSONA-ID

- **Self-Identification Platform:** Please visit the CMF's PERSONA-ID page.

All individuals with ownership and control rights in the applicant company and members of the project's key personnel must register to create a PERSONA-ID account and complete a self-identification form to obtain a PERSONA-ID number.

- **In Dialogue:** Please visit the Dialogue page.

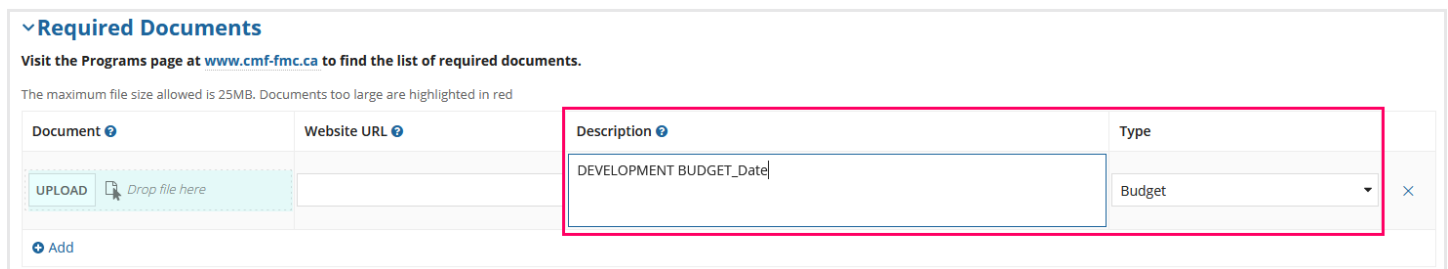
The application form must be completed with the PERSONA-ID numbers entered in the applicable sections.

**The CMF reserves the right to require other documentation for the completion of the assessment of the project.*

HOW TO NAME DOCUMENTS

- Having a Description and selecting a Type that makes sense to each required document uploaded in your application form will ensure proper analysis of your project.
- For the Description of each uploaded document, copy the names of the documents from the list of required documents. You can add details in the description for more clarity.


Example:



Required Documents

Visit the Programs page at www.cmf-fmc.ca to find the list of required documents.

The maximum file size allowed is 25MB. Documents too large are highlighted in red.

Document	Website URL	Description	Type
UPLOAD 		DEVELOPMENT BUDGET_Date	Budget

[Add](#)

Please note:

- Any material exceeding maximum page limits will not be reviewed during the evaluation process.
- Using a simple black font on a white background with a size greater than 11 points makes your documents easier to read.
- Documents directly uploaded to Dialogue must be in PDF, Microsoft Word, Microsoft Excel or any file type supported by Microsoft Office or Adobe Acrobat and should not exceed 25MB.
- Documents with unsupported file types (e.g. Apple Pages, Apple Numbers) will not be reviewed.
- File formats for data compression (e.g. ZIP) must only be used for images, audio and audiovisual files.
- Hyperlinks provided for audiovisual material should not lead to platforms requiring registration or sharing personal information about connected users with applicants (e.g. Google Drive, Microsoft OneDrive).