



### **Committee Chair Position Description (Summary)**

The responsibility of the chair of any CMF committee of the Board is to be responsible for the management and effective performance of the committee and provide leadership to the committee in fulfilling its charter obligations and any other matters delegated to it by the Board.

#### The chair of any committee of the Board of Directors will:

- Chair committee meetings and ensure that the committee is properly organized and functions effectively;
- Work with the President and CEO and the Corporate Secretary to establish the frequency and agenda for meetings;
- In consultation with the committee, retain, oversee and terminate independent advisers as needed to assist the committee and its members to fulfill their responsibilities;
- Report to the Board with respect to the activities of the committee and make recommendations to the Board as necessary in matters falling within the committee's oversight;
- Lead the committee in annually reviewing and assessing the adequacy of its charter and the committee's effectiveness in fulfilling its mandate;
- Represent the committee in any meetings with, or reports to, Members and/or other stakeholders.